Dear Parent:

Research indicates that parents are among the most influential people in their children’s choices in learning and careers. It is therefore very important that parents are well informed about the learning choices and career pathways that are available.

Parents and families of young people are also critical stakeholders with the capacity to influence a range of other stakeholders; including business, education and community.

AITEC and Western Futures (as Partnership Brokers) focus on building strategic partnerships that assist parents and families to provide a supportive environment that enables lifelong learning, career and pathway planning and improves young people’s education outcomes and career decisions.

Whether your son or daughter is searching for a job, considering further education and training - including flexible learning options - starting their own business or taking a gap year, this handbook provides you and them with useful resources for a confident informed decision-making about future career pathways.

Hope you find this helpful reading.

Geoff Ewens
AITEC Managing Director

Andrew Worrall
Western Futures Chief Executive Officer

Disclaimer

The information on this handbook is intended to disseminate general information regarding career pathways and its purpose is to provide an initial guide - not a comprehensive list - for the benefit of parents and their children. Links to other websites are inserted hereby for convenience and do not constitute endorsement of material at those sites, or any associated organisation, product or service.

For further information

Please contact at AITEC
Geoff Ewens, Sasha Dragovelic, René Peters or Laura Garcia
08 8232 9688
Email: sbcpb@aitec.edu.au

Please contact at Western Futures
Andrew Worrall, Helen Nowosilskyj, Kirsty Wilding
08 8354 4214
Email: admin@westernfutures.com.au
Aboriginal young people - specific resources

www.deewr.gov.au/indigenous
Indigenous Education and Training Programs administered by the Department of Education, Employment and Workplace Relations (DEEWR).

www.ics.deewr.gov.au
Indigenous Cadetship Support helps Indigenous students by providing money to cover living costs while studying, as well as paid work experience in the holidays or throughout the year.

Centrelink Indigenous programs:

- Centrelink Indigenous Cadetship Program - Provides assistance to students to complete study at an approved tertiary institution.
- Community Development Employment Project - Aims to provide employment in areas where employment prospects are limited or do not exist.
- Indigenous Ambassadors Program - Informs Aboriginal and Torres Strait Islander people about payments and programs available from the agencies under Department of Human Services.
- Indigenous Youth Mobility Program - A Department of Education, Employment and Workplace Relations program that supports Indigenous young people who wish to move away from home to undertake study or training.

Indigenous Employment Line provides information on Indigenous employment programs, phone 1802 102.
www.indigenousjobsaustralia.com.au
Connects Indigenous Australian job seekers to employers who are searching for Indigenous employees.

www.tafesa.edu.au/services/aboriginal-support.aspx
Aboriginal Access Centre - TAFE.

Apprenticeships and traineeships

www.aajobpathways.com.au
Find out where Australian Apprenticeships are available and follow links to job pathways, charts and jobs descriptions.

www.australianapprenticeships.gov.au
Australian Apprenticeships combine paid work with structured training to give young people nationally recognised industry qualifications.

www.grouptraining.com.au
Information about traineeships and apprenticeships available through Group Training Australia.

www.deewr.gov.au/accessprogram
The Australian Apprenticeship Access program helps vulnerable job seekers experiencing barriers to skilled employment to obtain and maintain an Australian Apprenticeship.


- Start Something Big Video - School Base Traineeships.
- ANZ School Based Traineeships.

Traineeship and Apprenticeship Services.

More traineeships & apprenticeships opportunities:
Career Planning Web Resources

Career resources by industry

www.ibsa.org.au
Information on careers which relate to Innovation and Business Skills qualifications.

www.careersthatmatter.com.au
A great source of information and advice about careers in the community services and health industries.

www.deewr.gov.au/bullseye
Bullseye posters link 30 school subjects with potential jobs and provides information about the education and training levels required.

National Green Jobs Corps offers accredited training, work experience and skill development in emerging green and climate change industries.

www.skillsinfo.gov.au
Skillsinfo has information on education and training, skill shortages, workforce ageing and industry skills.

Information and Communication Technologies

www.acs.org.au/ictcareers/index.cfm
Career portal for those with an interest in a career in ICT.

www.araa.asn.au
Where you and your teen(s) can find student links, with robots, humanoids, android world and Mars Exploration Rover Mission to name a few activities.

www.gdaa.com.au
Game Developers’ Association of Australia.

This page has everything you and your son or daughter need to know about a career in ICT. The youthcentral portal which is the Victorian Government’s web-based initiative for young people aged 12-25 also offers a range of information and advice on issues like jobs, career and industry profiles as well as resources like the jobseekers toolkit.

www.graduatecareers.com.au
An essential website to research and refine job-seeking strategies.

www.ggidgits.org and www.digitaldivasclub.org/vic/
Heaps of information and resources for girls related to careers in the IT industry.

Financial Services and Insurance

www.finsia.edu.au
Finsia education programs delivered by Kaplan Professional, provider of professional education for the financial services, tax and accounting and real estate sectors.

www.cpacareers.com.au
Information on what accountants do, pathways, a quiz and student resources.

www.charteredaccountants.com.au/students
The Chartered Accountants’ Careers Centre has information, tools and products to assist and support career development.

Business Services

www.ahri.com.au
Australian Human Resources Institute website. AHRI’s education pathway provides opportunities to obtain a professional HR qualification.
Career resources by industry (cont.)

www.adma.com.au
Australian Direct Marketing website offers a wide array of certificates and courses related to this industry.

www.aim.com.au
The Australian Institute of Management offers a learning pathway from Certificate III (in Frontline Management), through to their MBA Program.

www.csia.com.au
The Customer Service Institute of Australia website is designed –among other reasons- to promote career development opportunities for individuals in the CS arena.

www.pria.com.au
The Public Relations Industry Association web site is a perfect starting point to search and explore a career in this area.

Cultural Industries

www.agda.com.au
Includes showcases of students/graduates of graphic design and illustration, work experience kit.

www.artshub.com.au
Offers access to the latest news, views, reviews, jobs, events, company profiles and general classifieds from the Australian creative and arts industries.

Printing and Graphic Arts

www.printingcareers.com.au
A comprehensive web site to explore career opportunities in the prepress/graphic design, printing and print/screen finishing.

Science

Relevant and interesting information about career pathways and opportunities in science.

www.questacon.edu.au
Comprehensive site for kids, teens and teachers to explore science careers.

www.choosetheownadventure.com.au
A site to help young people explore career options in mining, transport and logistics, building and construction jobs, among many others.

www.abc.net.au/catapult
Innovative and creative ideas in business, science and industry.

www.aips.net.au/tall-poppies
The Tall Poppies Campaign web site includes information regarding Australia’s scientfic skills shortage and related issues in the sciences.

Education and employment general information

www.goingtouni.gov.au
An information source for higher education students, providing information about universities and the changes to Australian higher education.
Career Planning Web Resources

Education and employment general information (cont.)

www.jobguide.deewr.gov.au
Provides an in-depth look at over 500 occupations and related education and training options. You can search for occupations your children are interested in, the personal requirements of the job, employment opportunities and what education and training is needed. Within this web site parents, guardians, or those who have a responsibility or an interest in looking after teenagers can find a very useful leaflet named “Parents Talking Career Options”. It provides with information about career pathways and gives suggestions on how to help teenagers to make career decisions.

www.joboutlook.gov.au
A career and labour market research information site covering around 350 individual occupations.

www.jobsearch.gov.au
One of Australia’s largest free online job websites. It helps jobs seekers find jobs and career information.

A comprehensive career planning site. Specific information for students, parents and teachers highlights the importance of informed decision making.

www.myfuture.edu.au
Australia’s national online career service designed to help your children to explore and plan their careers. They can explore career options based on their skills and interests, and find information about occupations, where the jobs are and courses related to each job.

www.thegoodguides.com.au
Has information on careers, institutions and courses. The Good Guides can help your teen(s) choose the best course, campus and institution (TAFE or university) to meet their needs.

Gap year resources

www.gapyear.com
Outlines opportunities to live and work in a different country and culture, to take a break from study and develop confidence.

www.volunteeringaustralia.org
Details a range of opportunities for volunteers.

www.australianvolunteers.com
Australian Volunteers International work with individuals, organisations and communities in response to locally identified priorities.

www.ausaid.gov.au/youtham
The Australian Youth Ambassadors for Development program (AYAD) places skilled young Australian volunteers, aged 18-30, on short-term assignments of between 3-12 months, in developing countries throughout the Asia Pacific region.

Government initiatives

www.deewr.gov.au/Youth/YouthAttainmentandTransitions/Pages/compact.aspx
Information on the new “learn or earn” initiative for young people aged 15 to 24 years.

A range of Career Development resources, research papers and links to relevant information.
Youth entrepreneurial resources

The New Enterprise Incentive Scheme helps eligible job seekers interested in starting and running a small business.

www.enya.org.au
Promotes the active participation of young people in business.

www.youngentrepreneurs.net.au
Young entrepreneurs network to get inspired, inspire others, learn, gain support, chat and connect with other young entrepreneurs.

Young people with disability - specific resources

www.deewr.gov.au/des
Disability Employment Services can help people with disability, injury or health condition to find and keep a job. Young people with disability may be able to register with a Disability Employment Services provider before leaving school to make the transition from school to work as easy as possible.

www.jobaccess.gov.au
A one-stop information shop for all matters relating to the employment of people with a disability.

www.aarts.net.au
Promotes full inclusion, access and cultural opportunities in the arts for people with disabilities. Includes events, resources and monthly bulletin.
Youth entrepreneurial resources (cont.)

www.abw.org.au
ABW’s computer simulated programs allow students to assume the role of a company’s managers, and make all the decisions affecting their company’s performance.

www.innovation.gov.au
Raises awareness of the importance and benefits of innovation and entrepreneurship for young people.

www.mindshop.com.au
Provides business leaders and advisors with business tools, proven strategic methodologies, global peer-networking opportunities and experienced coaching support.

www.youth2youth.com.au
Now called The Frank Team, helps young people get inspired, focusing on enterprise education. Includes Ignite newsletter.

http://business-sa.com/sa-young-entrepreneur-sheme
The South Australian Young Entrepreneur Scheme (SAYES) aims to provide young South Australians with the skills and confidence to develop and implement their business ideas.

Videos and online products

www.abc.net.au/indigenous
ABC Indigenous - online portal for Aboriginal and Torres Strait Islander people.

www.abc.net.au/acedayjobs
Online videos about Australians working in jobs they are passionate about.

www.deewr.gov.au/careerdevelopment
A range or career information products available to download or order online.

www.open.edu.au
A flexible way to study toward a university degree off campus.

Vocational education and training

www.training.gov.au
An extensive database covering Vocational Education and Training (VET) in Australia.

www.training.com.au
Has links to Vocational and Technical Education.
School Business Community Partnership Brokers Programs

“A whole-of-community approach that supports young people’s learning and development.”

The School Business Community Partnership Brokers (SBCPB) program has the objective of helping to lift the Year 12 or equivalent attainment rate to 90 percent by 2015.

It also has the aim to improve education outcomes for young people from low socio-economic status backgrounds and Indigenous students.

The initiative aims to improve community, family and business engagement with schools to:

- Extend learning beyond the classroom
- Increase student engagement
- Enrich learning experiences
- Improve educational outcomes
- Lift attainment

“Support for young people is the collective responsibility of governments, education and training providers, business and industry as well as parents, families, and the broader community.”