Dear Parent:

Research indicates that parents are among the most influential people in their children’s choices in learning and careers. It is therefore very important that parents are well informed about the learning choices and career pathways that are available.

Parents and families of young people are also critical stakeholders with the capacity to influence a range of others stakeholders; including business, education and community.

AITEC and Western Futures (as Partnership Brokers) focus on building strategic partnerships that assist parents and families to provide a supportive environment that enables lifelong learning, career and pathway planning and improves young people’s education outcomes and career decisions.

Whether your son(s) or daughter(s) is/are searching for a job, considering further education and training - including flexible learning options - starting their own business or taking a gap year, this handbook intends to provide you and them with useful resources for a confident and informed decision-making about future career pathways.

Hope you find this helpful reading.

Geoff Ewens
AITEC Managing Director

Andrew Worrall
Western Futures Chief Executive Officer

Disclaimer

The information on this handbook is intended to disseminate general information regarding career pathways and its purpose is to provide an initial guide - not a comprehensive list - for the benefit of parents and their sons and/or daughters.

Links to other websites are inserted hereby for convenience and do not constitute endorsement of material at those sites, or any associated organisation, product or service.

For further information

Please contact at AITEC
Geoff Ewens, Sasha Dragovelic, René Peters or Laura Garcia on 08 8232 9688. Email: sbcpb@aitec.edu.au

Please contact at Western Futures
Andrew Worrall, Helen Nowosilskyj, Kirsty Wilding on 08 8354-4214. Email: admin@westernfutures.com.au
## CAREER PLANNING WEB RESOURCES

### ABORIGINAL YOUNG PEOPLE - SPECIFIC RESOURCES


- [www.ics.deewr.gov.au](http://www.ics.deewr.gov.au) Indigenous Cadetship Support helps Indigenous students by providing money to cover living costs while studying, as well as paid work experience in the holidays or throughout the year.

### Centrelink Indigenous programs:

  - **Centrelink Indigenous Cadetship Program** - provides assistance to students to complete study at an approved tertiary institution.
  - **Community Development Employment Project** - aims to provide employment in areas where employment prospects are limited or do not exist.
  - **Indigenous Ambassadors Program** - informs Aboriginal and Torres Strait Islander peoples about payments and programs available from the agencies under Department of Human Services.
  - **Indigenous Wage Subsidy Card** - a wage subsidy for employers who employ Indigenous job seekers.
  - **Indigenous Youth Mobility Program** - a Department of Education, Employment and Workplace Relations program that supports Indigenous young people who wish to move away from home to undertake study or training.

**Indigenous Employment Line** provides information on Indigenous employment programs, phone 1802 102.


### APPRENTICESHIPS AND TRAINEESHIPS


- [www.australianapprenticeships.gov.au](http://www.australianapprenticeships.gov.au) Australian Apprenticeships combine paid work with structured training to give young people nationally recognised industry qualifications.


- [www.deewr.gov.au/accessprogram](http://www.deewr.gov.au/accessprogram) the Australian Apprenticeships Access program helps vulnerable job seekers experiencing barriers to skilled employment to obtain and maintain an Australian Apprenticeship.

### CAREER RESOURCES BY INDUSTRY

- [www.ibsa.org.au](http://www.ibsa.org.au) provide information on careers which relate to Innovation and Business Skills qualifications.


- [www.skillsinfo.gov.au](http://www.skillsinfo.gov.au) SkillsInfo has information on education and training, skill shortages, workforce ageing and industry skills.
<table>
<thead>
<tr>
<th>CAREER RESOURCES BY INDUSTRY (Cont.)</th>
<th></th>
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<tbody>
<tr>
<td><strong>Information and Communication Technologies.</strong></td>
<td></td>
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<tr>
<td><a href="http://www.arraa.asn.au">www.arraa.asn.au</a></td>
<td>where you and your teen(s) can find student links, with robots, humanoids, android world and Mars Exploration Rover Mission to name a few activities.</td>
</tr>
<tr>
<td><a href="http://www.youthcentral.vic.gov.au/jobs/ict">www.youthcentral.vic.gov.au/jobs/ict</a></td>
<td>This page has everything you and your son or daughter needs to know about a career in ICT. The youthcentral portal which is the Victorian Government’s web-based initiative for young people aged 12-25 also offers a range of information and advice on issues like jobs, career and industry profiles as well as resources like the jobseekers toolkit.</td>
</tr>
</tbody>
</table>

**Financial Services and Insurance.**

- [www.finsia.edu.au](http://www.finsia.edu.au) Finsia education programs delivered by Kaplan Professional, provider of professional education for the financial services, tax and accounting and real estate sectors.
- [www.icaa.org.au/](http://www.icaa.org.au/) The Chartered Accountants’ Careers Centre has information, tools and products to assist and support career development.

**Business Services.**

- [www.csia.com.au](http://www.csia.com.au) the Customer Service Institute of Australia web site is designed –among other reasons- to promote career development opportunities for individuals in the CS arena.
- [www.pria.com.au](http://www.pria.com.au) the Public Relations Industry Association web site is a perfect starting point to search and explore a career in this area.

**Cultural Industries.**

- [www.artshub.com.au](http://www.artshub.com.au) offers access to the latest news, views, reviews, jobs, events, company profiles and general classifieds from the Australian creative and arts industries.

**Printing and Graphic Arts.**

- [www.printingcareers.com.au](http://www.printingcareers.com.au) a comprehensive web site to explore career opportunities in the prepress/graphic design, printing and print/screen finishing.

**Science.**

### CAREER PLANNING WEB RESOURCES

#### CAREER RESOURCES BY INDUSTRY (Cont.)

| Science (Cont.) | 
|-----------------|--------------------------------------------------|
| www.questacon.edu.au | comprehensive site for kids, teens and teachers to explore science careers. |
| www.chooseyourownadventure.com.au | a site to help young people explore career options in mining, transport & logistic, building and construction jobs, among many others. |
| www.abc.net.au/catapult | innovative and creative ideas in business, science and industry. |
| www.aips.net.au/abouttp.html | The Tall Poppy Campaign web site includes information regarding Australia’s scientific skills shortage and related issues in the sciences. |

#### EDUCATION AND EMPLOYMENT GENERAL INFORMATION

<table>
<thead>
<tr>
<th><a href="http://www.goingtouni.gov.au">www.goingtouni.gov.au</a></th>
<th>an information source for higher education students, providing information about universities and the changes to Australian higher education.</th>
</tr>
</thead>
<tbody>
<tr>
<td><a href="http://www.jobguide.deewr.gov.au">www.jobguide.deewr.gov.au</a></td>
<td>provides an in-depth look at over 500 occupations and related education and training options. You can search for occupations you are interested in, the personal requirements of the job, employment opportunities and what education and training is needed. Within this web site parents, guardians, or those who have a responsibility or an interest in looking after teenagers can find a very useful leaflet named “Parents Talking Career Options”. It provides with information about career pathways and gives suggestions on how to help teenagers to make career decisions.</td>
</tr>
<tr>
<td><a href="http://www.joboutlook.gov.au">www.joboutlook.gov.au</a></td>
<td>a career and labour market research information site covering around 350 individual occupations.</td>
</tr>
<tr>
<td><a href="http://www.jobsearch.gov.au">www.jobsearch.gov.au</a></td>
<td>one of Australia's largest free online job websites. It helps job seekers find jobs and career information.</td>
</tr>
<tr>
<td><a href="http://www.theresmoretoit.com.au/Home.aspx">www.theresmoretoit.com.au/Home.aspx</a></td>
<td>a comprehensive career planning site. Specific information for students, parents and teachers highlights the importance of informed decision making.</td>
</tr>
<tr>
<td><a href="http://www.myfuture.edu.au">www.myfuture.edu.au</a></td>
<td>Australia’s national online career service designed to help you explore and plan your career. You can explore career options based on your skills and interests, and find information about occupations, where the jobs are and courses related to each job.</td>
</tr>
<tr>
<td><a href="http://www.thegoodguides.com.au">www.thegoodguides.com.au</a></td>
<td>has information on careers, institutions and courses. The Good Guides can help you choose the best course, campus and institution (TAFE or university) to meet your needs.</td>
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#### GAP YEAR RESOURCES

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<tr>
<th><a href="http://www.gapyear.com">www.gapyear.com</a></th>
<th>outlines opportunities to live and work in a different country and culture, to take a break from study and develop your confidence.</th>
</tr>
</thead>
<tbody>
<tr>
<td><a href="http://www.volunteeringaustralia.org">www.volunteeringaustralia.org</a></td>
<td>details a range of opportunities for volunteers.</td>
</tr>
<tr>
<td><a href="http://www.australianvolunteers.com">www.australianvolunteers.com</a></td>
<td>Australian Volunteers International work with individuals, organisations and communities in response to locally identified priorities.</td>
</tr>
<tr>
<td><a href="http://www.ausaid.gov.au/youtham">www.ausaid.gov.au/youtham</a></td>
<td>the Australian Youth Ambassadors for Development program (AYAD) places skilled young Australian volunteers, aged 18-30, on short-term assignments of between 3-12 months, in developing countries throughout the Asia Pacific region.</td>
</tr>
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#### GOVERNMENT INITIATIVES

<table>
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<tr>
<th><a href="http://www.deewr.gov.au/Youth/YouthAttainmentandTransitions/Pages/compact.aspx">www.deewr.gov.au/Youth/YouthAttainmentandTransitions/Pages/compact.aspx</a></th>
<th>information on the new &quot;learn or earn&quot; initiative for young people aged 15 to 24 years.</th>
</tr>
</thead>
<tbody>
<tr>
<td><a href="http://www.career.edu.au">www.career.edu.au</a></td>
<td>an initiative of the Australian Government Department of Education, Employment and Workplace Relations (DEEWR) designed to broaden access to career development learning opportunities.</td>
</tr>
</tbody>
</table>
CAREER PLANNING WEB RESOURCES

GOVERNMENT SUPPORT SERVICES

www.deewr.gov.au/JSA Jobs Services Australia gives job seekers increased flexibility and access to support and services that are relevant and tailored to their individual circumstances.

www.deewr.gov.au/llnp the Language, Literacy and Numeracy Program helps eligible job seekers improve their English language and/or literacy and numeracy.

www.deewr.gov.au/vetfee帮助 VET FEE-HELP is an income contingent loan scheme for the VET sector that assists eligible students undertaking VET courses at the diploma level and above with an approved VET provider.


For information regarding Centrelink programs, please refer to page 2.

YOUNG PEOPLE WITH DISABILITY - SPECIFIC RESOURCES

www.deewr.gov.au/des Disability Employment Services can help people with disability, injury or health condition to find and keep a job. You may be able to register with a Disability Employment Services provider before you leave school to make the transition from school to work as easy as possible.

www.deewr.gov.au/ndco the National Disability Coordination Officer (NDCO) program aims to help people with a disability to move between school, Vocational Education and Training (VET), university and work. NDCOs can help you with information and advice about post-school options, and put you in touch with appropriate people to help you undertake further study and find suitable employment.

www.jobaccess.gov.au a one-stop information shop for all matters relating to the employment of people with a disability.

www.aarts.net.au promotes full inclusion, access and cultural opportunities in the arts for people with disabilities. Includes events, resources, monthly bulletin.

YOUTH ENTREPRENEURIAL RESOURCES

www.deewr.gov.au/Employment/JSA/EmploymentServices/Pages/NEIS the New Enterprise Incentive Scheme helps eligible job seekers interested in starting and running a small business.

www.enya.org.au promotes the active participation of young people in business

www.innovation.gov.au for innovative and entrepreneurial young Australians

www.yaa.org.au promotes lifelong learning and foster qualities of leadership, innovation and entrepreneurial spirit among young people

www.abw.org.au ABW’s computer simulated programs allow students to assume the role of a company’s managers, and make all the decisions affecting their company’s performance.

www.innovation.gov.au raises awareness of the importance and benefits of innovation and entrepreneurship for young people

www.mindshop.com.au provides business leaders and advisors with business tools, proven strategic methodologies, global peer-networking opportunities and experienced coaching support.

www.youth2youth.com.au helps young people get inspired, focusing on enterprise education. Includes Ignite newsletter
CAREER PLANNING WEB RESOURCES

VIDEOS AND ONLINE PRODUCTS

www.abc.net.au/indigenous ABC Indigenous - online portal for Aboriginal and Torres Strait Islander people.

www.abc.net.au/acedayjobs online videos about Australians working in jobs they are passionate about.

www.deewr.gov.au/careerdevelopment a range of career information products available to download or order online.

www.open.edu.au A flexible way to study toward a university degree off campus

VOCATIONAL EDUCATION AND TRAINING

www.ntis.gov.au an extensive database covering Vocational Education and Training (VET) in Australia.

www.training.com.au has links to Vocational and Technical Education.

ABOUT SBCPB PROGRAM

School Business Community Partnership Brokers Program.

“A whole-of-community approach that supports young people’s learning and development.”

The School Business Community Partnership Brokers (SBCPB) program has the objective of helping to lift the Year 12 or equivalent attainment rate to 90 percent by 2015.

It also has the aim to improve education outcomes for young people from low socio-economic status backgrounds and Indigenous students.

This initiative aims to improve community, family and business engagement with schools to:

- Extend learning beyond the classroom;
- Increase student engagement;
- Enrich learning experiences;
- Improve educational outcomes and
- Lift attainment.

The SBC Partnership Brokers Program is an initiative of the Australian Government represented by the Department of Education, Employment and Workplace Relations (DEEWR).

“Support for young people is the collective responsibility of governments, education and training providers, business and industry as well as parents, families, and the broader community”.

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