Dear parent/caregiver or guardian:

Research indicates that parents are among the most influential people in their children's choices in learning and careers. It is therefore very important that parents are well informed about the learning choices and career pathways that are available.

Back in 2010 based on the knowledge that 20% of young people in Eastern Adelaide do not attain year 12 or equivalent, AITEC as the partnership broker* of the region, started conversations with community, educators, youth workers and young people in the Campbelltown area to explore how attainment could be improved.

Derived from that exploratory research and the evidence of low educational achievement at some "cold spots" in the Campbelltown and surrounding districts, the Campbelltown Family Town partnership was developed to provide:

- parents/carers with the capacity and tools to support their young people and
- personal and professional development of the community youth.

To complement the tools available to parents through this partnership, this handbook intends to provide them and their teens with useful resources for a confident and informed decision-making about future career pathways (job search, further education and training - including flexible learning options - starting their own business or taking a gap year).

Hope you find this helpful reading.

* For more information about the School Business Community Partnership Brokers program see the back cover.

Disclaimer

The information on this handbook is intended to disseminate general information regarding career pathways and its purpose is to provide an initial guide - not a comprehensive list - for the benefit of parents, caregivers or guardians and their children.

Links to other websites are inserted hereby for convenience and do not constitute endorsement of material at those sites, or any associated organisation, product or service.

For further information

Please contact at AITEC
- Geoff Ewens, Sasha Dragovelic, René Peters or Laura Garcia on 08 8232 9688. Email: sbcpb@aitec.edu.au
CAREER PLANNING WEB RESOURCES


www.ics.deewr.gov.au Indigenous Cadetship Support links full-time students undertaking a diploma, an advanced diploma, or their first undergraduate degree with employers who can give them work placements and ongoing employment once they finish their studies.


**Indigenous programs available through the Department of Human Resources:**

- **Australian School-Based Apprenticeships** (ASBA) - school students can complete an Australian Apprenticeship whilst they are still at school.
- **Indigenous Cadetship program** - Cadetships are offered annually by the Department of Human Resources and are open to full-time tertiary students who are undertaking a course relevant to the department.
- **National Graduate program** - an opportunity for university graduates to start their career with the Department of Human Resources.

**Indigenous Employment Line** provides information about Indigenous business assistance, phone 1802 102.

www.tafesa.edu.au/services/aboriginal-support.aspx Aboriginal Access Centre—TAFE.

www.anz.com/about-us/careers/indigenous-employment/Indigenous-traineeships/ Opportunities for Aboriginal individuals to a career with ANZ—School Based Traineeships

**APPRENTICESHIPS AND TRAINEESHIPS**

www.aajobpathways.com.au find out where Australian Apprenticeships are available and follow links to job pathways, charts and job descriptions.

www.australianapprenticeships.gov.au Australian Apprenticeships combine paid work with structured training to give young people nationally recognised industry qualifications.


More traineeships & apprenticeships opportunities:

**CAREER RESOURCES BY INDUSTRY**

www.ibsa.org.au provide information on careers which relate to Innovation and Business Skills qualifications.

www.careersthatmatter.com.au a great source of information and advice about careers in the community services and health industries.

www.deewr.gov.au/bullseye Bullseye posters link 30 school subjects with potential jobs and provides information about the education and training levels required.

www.skillsinfo.gov.au SkillsInfo has information on education and training, skill shortages, workforce ageing and industry skills.
CAREER RESOURCES BY INDUSTRY (Cont.)

Information and Communication Technologies.
http://www.acs.org.au/ Career portal for those with an interest in a career in ICT.

www.araa.asn.au where you and your teen(s) can find student links, with robots, humanoids, android world and Mars Exploration Rover Mission to name a few activities.


www.youthcentral.vic.gov.au/jobs/ict This page has everything you and your son or daughter needs to know about a career in ICT. The youthcentral portal which is the Victorian Government's web-based initiative for young people aged 12-25 also offers a range of information and advice on issues like jobs, career and industry profiles as well as resources like the jobseekers toolkit.


Financial Services and Insurance.

www.charteredaccountants.com.au/students The Chartered Accountants' Careers Centre has information, tools and products to assist and support career development.

Business Services.
www.ahri.com.au Australian Human Resources Institute website. AHRI’s education pathway provides opportunities to obtain a professional HR qualification.

www.adma.com.au Australian Direct Marketing website offers a wide array of certificates and courses related to this industry.

www.aim.com.au the Australian Institute of Management offers a range of Management and Leadership Development programs as well as information resources.

www.csia.com.au the Customer Service Institute of Australia web site is designed –among other reasons- to promote career development opportunities for individuals in the CS arena.

www.pria.com.au the Public Relations Industry Association web site is a perfect starting point to search and explore a career in this area.

Cultural Industries.
www.agda.com.au/ includes resources for graphic design students—scholarships and work placements.

www.artshub.com.au offers access to the latest news, views, reviews, jobs, events, company profiles and general classifieds from the Australian creative and arts industries.

Printing and Graphic Arts.
www.printingcareers.com.au a comprehensive web site to explore career opportunities in the prepress/graphic design, printing and print/screen finishing.

Science.

http://www.questacon.edu.au/#national site to explore science careers through multiple activities.

www.abc.net.au/catapult innovative and creative ideas in business, science and industry.
CAREER RESOURCES BY INDUSTRY (Cont.)

Science (Cont.)

[www.aips.net.au/tall-poppies](http://www.aips.net.au/tall-poppies) The Tall Poppy Campaign web site includes information regarding Australia’s scientific skills shortage and related issues in the sciences.

EDUCATION AND EMPLOYMENT GENERAL INFORMATION


[www.jobguide.deewr.gov.au](http://www.jobguide.deewr.gov.au) provides an in-depth look at over 500 occupations and related education and training options. You and your teen(s) can search for occupations you are interested in, the personal requirements of the job, employment opportunities and what education and training is needed. Within this web site parents, guardians, or those who have a responsibility or an interest in looking after teenagers can find a very useful leaflet named “Parents Talking Career Options”. It provides with information about career pathways and gives suggestions on how to help teenagers to make career decisions.


[www.joboutlook.gov.au](http://www.joboutlook.gov.au) a career and labour market research information site covering around 350 individual occupations.


[www.myfuture.edu.au](http://www.myfuture.edu.au) Australia’s national online career service designed to help you explore and plan your career. You can explore career options based on your skills and interests, and find information about occupations, where the jobs are and courses related to each job.


GAP YEAR RESOURCES AND VOLUNTEERING

[www.gapyear.com](http://www.gapyear.com) outlines opportunities to live and work in a different country and culture, to take a break from study and develop your confidence.

[www.volunteeringaustralia.org](http://www.volunteeringaustralia.org) details a range of opportunities for volunteers.

[www.australianvolunteers.com](http://www.australianvolunteers.com) Australian Volunteers International work with individuals, organisations and communities in response to locally identified priorities.

[www.ausaid.gov.au/youtham](http://www.ausaid.gov.au/youtham) the Australian Youth Ambassadors for Development program (AYAD) places skilled young Australian volunteers, aged 18-30, on short-term assignments of between 3-12 months, in developing countries throughout the Asia Pacific region.

GOVERNMENT INITIATIVES

[http://deewr.gov.au/national-partnership-youth-attainment-and-transitions](http://deewr.gov.au/national-partnership-youth-attainment-and-transitions) information about the National Partnership support to get more young people to complete their Year 12 or equivalent qualification and halve the gap between Aboriginal and Torres Strait Islander (ATSI) people and non-ATSI people in receiving these qualifications.

[www.career.edu.au](http://www.career.edu.au) an initiative of the Australian Government Department of Education, Employment and Workplace Relations (DEEWR) designed to broaden access to career development learning opportunities.
GOVERNMENT SUPPORT SERVICES

www.deewr.gov.au/JSA Jobs Services Australia is the Australian Government employment services system that supports job seekers and employers.

www.deewr.gov.au/llnp The Language, Literacy and Numeracy Program helps eligible job seekers improve their English language and/or literacy and numeracy.

http://studyassist.gov.au/sites/studyassist/helppayingmyfees/vet-fee-help/pages/vet-fee-help VET FEE-HELP is a student loan scheme for the VET sector that assists eligible students undertaking certain VET courses at the diploma level and above with an approved VET provider.


For information regarding other government programs or support for students and trainees, please refer to: http://www.humanservices.gov.au/customer/themes/students-and-trainees

YOUNG PEOPLE WITH A DISABILITY - SPECIFIC RESOURCES

www.deewr.gov.au/ndco the National Disability Coordination Officer (NDCO) program aims to help people with a disability to move between school, Vocational Education and Training (VET), university and work. NDCOs can help you with information and advice about post-school options, and put you in touch with appropriate people to help you undertake further study and find suitable employment.

www.jobaccess.gov.au a one-stop information shop for all matters relating to the employment of people with disability.

www.aarts.net.au promotes full inclusion, access and cultural opportunities in the arts for people with disabilities. Includes events, resources, monthly bulletin.

YOUTH ENTREPRENEURIAL RESOURCES


www.enya.org.au promotes the active participation of young people in business

www.youngentrepreneurs.net.au young entrepreneurs network to get inspired, inspire others, learn, gain support, chat and connect with other young entrepreneurs

www.abw.org.au ABW’s computer simulated programs allow students to assume the role of a company's managers, and make all the decisions affecting their company's performance.

www.innovation.gov.au raises awareness of the importance and benefits of innovation and entrepreneurship for young people

www.mindshop.com.au provides business leaders and advisors with business tools, proven strategic methodologies, global peer-networking opportunities and experienced coaching support.

www.youth2youth.com.au Now called The Frank Team, helps young people get inspired, focusing on enterprise education. Includes Ignite newsletter

http://business-sa.com/sa-young-entrepreneur-scheme The South Australian Young Entrepreneur Scheme (SAYES) aims to provide young South Australians with the skills and confidence to develop and implement their business ideas.
VIDEOS AND ONLINE PRODUCTS

www.abc.net.au/indigenous ABC Indigenous - online portal for Aboriginal and Torres Strait Islander people.

www.abc.net.au/acedayjobs online videos about Australians working in jobs they are passionate about.

www.deewr.gov.au/careerdevelopment a range of career information products available to download or order online.

www.open.edu.au A flexible way to study toward a university degree off campus.

VOCATIONAL EDUCATION AND TRAINING

training.gov.au an extensive database covering Vocational Education and Training (VET) in Australia.

http://www.asqa.gov.au/ Australian Skills Quality Authority, VET helps students gain employability skills for all different type of organisations.

ABOUT SBCPB PROGRAM

School Business Community Partnership Brokers Program.

“A whole-of-community approach that supports young people’s learning and development.”

The School Business Community Partnership Brokers (SBCPB) program has the objective of helping to lift the Year 12 or equivalent attainment rate to 90 percent by 2015.

It also has the aim to improve education outcomes for young people from low socio-economic status backgrounds and Indigenous students.

This initiative aims to improve community, family and business engagement with schools to:

- Extend learning beyond the classroom;
- Increase student engagement;
- Enrich learning experiences;
- Improve educational outcomes and
- Lift attainment.

The SBC Partnership Brokers Program is an initiative of the Australian Government represented by the Department of Education, Employment and Workplace Relations (DEEWR).

“Support for young people is the collective responsibility of governments, education and training providers, business and industry as well as parents, families, and the broader community”. 